

Hall Memorial Library  
Board of Trustees Meeting  
93 Main Street  
Ellington, Connecticut  
Minutes  
11 February 2020  
7:00 PM

I Call to order

The meeting was called to order at 7:01 pm by Chair Mary Blanchette. In attendance: Janet Wieliczka, Gabbi Mendelsohn, John Halloran, Director Susan Phillips, staff member Cheryl Chamberlin and Friends of the Library President Peg Busse. Judy Stomberg and Mary Cone were excused.

II. Citizens Forum. No one spoke.

III. Approval of Minutes January 14,2020

The motion made/seconded by J. Halloran/G. Mendelsohn to approve the minutes of the meeting on December 10, 2019. Motion unanimously approved.

IV. Treasurer's report reviewed.

V. Current year's budget was reviewed.

VI Library Director's Report

New staff members have been hired to replace those who have left. Ashley Dabbondanza and Anna Mae Wasielewski will be Library Assistants I and Luci Pantuosco will be LAI substitute. Rhonda Villanova will be the Bookkeeper/Recording Secretary.

Flashing and missing light fixtures in the Reference Room have been fixed. Painting of the Reference Room will begin in March. The children's room acquired new bean bag chairs and a puppet theatre with puppets. The parking lot project at 99 Main St. is working through Town approvals; there is no funding for the project yet.

Programs have been well attended, including Rose Slate, long-time employee of Friendly's, presentation of the history of the company. The Friends hosted A Visit from George Washington. Four other adult programs were well attended along with movies, knitting groups, card players and book discussions. Story hours have waiting lists and continue through the spring. Reading to Dogs is as popular as ever. Mini-Golf was a big success.

Tax materials have arrived. Upgrades to Windows 10 is under way with new PC's installed at public work stations for both adults and children. The paper archives currently located at The Ellington Historical Society will be moving to the Library.

#### VII. Friends of the Library

Mini-Golf brought in \$10,000, \$850 more than last year. Many people from out of town attended the event. Book Cellar hours will be changing; Mondays will be eliminated with hours on Tuesday and Thursday and Saturday expanding.

#### VIII. Old Business

Job postings have been filled.

Mini-Golf fund raiser was very successful and well attended. A manual needs to be developed that is a step by step documentation of everything involved. Francie Berger needs to document the steps. She has done a wonderful job but we need documentation so that someone else can step in if needed. Also needed is a breakdown of the costs of the time spent on getting sponsors, raffle prizes, etc. Other libraries are interested in knowing how Hall Memorial Library ran the successful mini-golf.

#### IX. New Business

A motion was made and seconded by J Wieliczka/J Halloran to present a budget of \$703,831.00 for the Library for the fiscal year of 2020-2021 to the Finance Committee. Unanimously approved.

X. Trustees Concerns. G. Mendelsohn started a discussion on what is needed for young adults and how to provide it. Discussion involved social/emotional learning and coping skills. All members shared the concerns.

11. Correspondence. None

12. Adjournment. Motion to adjourn at 8:26 pm was made/ seconded by Wieliczka/Mendelsohn. The motion was unanimously approved.

Submitted by

Mary Blanchette

Chair