

**HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES' MEETING
DECEMBER 13, 2016**

- I. Call to Order – Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:05 PM. Members present were Mary Clements, Judy Stomberg, Patricia Grundman, Children's Librarian and Assistant Library Director, and Susan Phillips, Library Director. Dan Sclare and Janet Wieliczka were excused. Marcia Downs was present as Recording Secretary. Mary Blanchette was present by phone.
- II. Citizen's Forum –First Selectman Lori Spielman and staff member Francie Berger were present.
- III. Approval of the Minutes of the November 15, 2016 Meeting – Approval of the minutes will be take place at the next regular board meeting.
- IV. Appointment of Recording Secretary – Marcia Downs was appointed as Recording Secretary (Stomberg/Blanchette) for the next year, by a unanimous vote.
- V. Appointment of Library Director – Mary Blanchette made a motion to appoint Susan Phillips as the Library Director for the upcoming year, second by Mary Clements, unanimously passed.
- VI. Director's Concerns – None.
- VII. Correspondence – None.
- VIII. Adjournment – The meeting was adjourned at 7:20 PM (Clements/Wieliczka)

Respectfully submitted,

Marcia H. Downs